

RECRUITMENT RULES

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GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF INDUSTRIAL DEVELOPMENT (TOURISM)

(G.O. Ms. No. 5/2013/Tsm., dated 29th April 2013)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with the Notification No.F. 5/4/65-GP., dated 11th January 1965 of the Government of India, Ministry of Home Affairs, New Delhi and in supersession of the notification issued in G.O. Ms. No. 8/T/92, dated 5th January 1993 of the Department of Industrial Development (Tourism), Government of Puducherry and published as Supplement to the Gazette No. 17 of the 27th April 1993 save as respects things done or omitted to be done before such supersession, the Lieutenant-Governor, Puducherry hereby makes the following rules regulating the method of recruitment to the post of Housekeeper, in the Tourism Department of Government of Puducherry, namely:—

1. *Short title and commencement.*— (1) These rules may be called the Government of Puducherry, Tourism Department, Group 'C' post of Housekeeper Recruitment Rules, 2013.

(2) They shall come into force on and from the date of their publication in the official gazette.

2. *Number of post, its classification and Pay Band and Grade Pay/Pay Scale:*— The number of the said post, its classification and the Pay Band and Grade Pay/Pay Scale attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed hereto.

3. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said post, age-limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualifications.*— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where the Lieutenant-Governor is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect the reservations, relaxations in upper age-limit and other concessions required to be provided for the scheduled castes and other special category of persons in accordance with the orders issued by the Government from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF HOUSEKEEPER

1. Name of the post : Housekeeper

2. Number of posts : 3 (Three) [2013] Subject to variation dependent on work-load.

3. Classification : General Central Services – Group ‘C’ (Non-Gazetted - Non-Ministerial).

4. Pay Band and Grade Pay/Pay Scale : Pay Band 1 ₹ 5,200-20,200 + Grade Pay ₹ 1,900

5. Whether selection post or non-selection post : Non-selection

6. Age-limit for direct recruits : Between 18 and 30 years (Relaxable for Government servants up to 40 years in accordance with the orders or instructions issued by the Central Government, provided such Government servants are working for not less than 3 years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).

Note : (1) In the case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates.

Note : (2) In the case of the recruitment made through the Employment Exchange, the crucial date for determining the age-limit shall, in each case, be the last date up to which the Employment Exchanges are asked to submit the names.

7. Educational and other qualifications required for direct recruits. : **Essential :**

(i) H.S.C. (12th Class) or equivalent from a recognised Board or University.

(OR)

(ii) Diploma in Hotel Management and Catering Technology (3 years).

8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Age : No

Educational qualification : No, but should possess educational qualification of a pass in S.S.L.C. (X Standard).

9. Period of probation, if any : Direct recruits : Two years

Promotees : Nil

10. Method of recruitment whether by direct recruitment : By promotion, failing which by direct recruitment.
or by promotion or by deputation / absorption
and percentage of the vacancies to be filled by
various methods.

11. In case of recruitment by promotion /deputation/ absorption, grades from which promotion / deputation / absorption is to be made. **Promotion :** Promotion from the grade of Room Attendant/ Waitress/Assistant Cook with three years service in the grade rendered after appointment thereto on a regular basis and successfully completed the training in Housekeeping (the training is not applicable to officers holding the feeder post on regular basis on the date of notification of these rules).

Note : (1) Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/ eligibility service by more than half of such qualifying/ eligibility service or two years, whichever is less and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/ eligibility service.

Note : (2) For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1-1-2006/the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding Grade Pay/Pay Scale extended based on the recommendations of the Commission.

12. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition? *Group 'C' Departmental Promotion Committee (for considering promotion / confirmation) / Recruitment Committee :—*

- (i) Secretary to Government (Tourism) . . Chairman
- (ii) Secretariat Department Officer in-charge . . Member of Tourism.
- (iii) Director of Tourism . . Member

13. Circumstances in which Union Public Service : Not applicable
Commission is to be consulted in making recruitment.

(By order of the Lieutenant-Governor)

M. KANNAN,
Under Secretary to Government (Tourism).

GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF INDUSTRIAL DEVELOPMENT (TOURISM)

(G.O. Ms. No. 6/2013/Tsm., dated 29th April 2013)

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with the Notification No.F. 5/4/65-GP, dated 11th January 1965 of the Government of India, Ministry of Home Affairs, New Delhi and in supersession of the Schedule relating to the post of Call Boy appended to the Notification No. Info./383/73/Estd./B1, dated 12th November 1973 of Directorate of Information, Publicity and Tourism, Government of Puducherry and published as Supplement to the Gazette No. 2, dated 8th January 1974, save as respects things done or omitted to be done before such supersession, the Lieutenant-Governor, Puducherry hereby makes the following rules regulating the method of recruitment to the post of Room Attendant, in the Tourism Department of Government of Puducherry, namely:—

1. *Short title and commencement.*—(1) These rules may be called the Government of Puducherry, Tourism Department, Group 'C' post of Room Attendant Recruitment Rules, 2013.
 (2) They shall come into force on and from the date of their publication in the official gazette.

2. *Number of post, its classification and Pay Band and Grade Pay/Pay Scale.*—The number of the said post, its classification and the Pay Band and Grade Pay/Pay Scale attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed hereto.

3. *Method of recruitment, age-limit and other qualifications.*—The method of recruitment to the said post, age-limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualifications.*— No person,—
 (a) who has entered into or contracted a marriage with a person having a spouse living; or
 (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where the Lieutenant-Governor is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect the reservations, relaxations in upper age-limit and other concessions required to be provided for the scheduled castes and other special category of persons in accordance with the orders issued by the Government from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF ROOM ATTENDANT

1. Name of the post : Room Attendant

2. Number of posts : 33 (Thirty-three) [2013] Subject to variation dependent on work-load.

3. Classification : General Central Services – Group ‘C’ (Non-Gazetted - Non-Ministerial).

4. Pay Band and Grade Pay/Pay Scale : Pay Band 1 ₹ 5,200-20,200 + Grade Pay ₹ 1,800

5. Whether selection post or non-selection post : Not applicable

6. Age-limit for direct recruits : Between 18 and 30 years (Relaxable up to 40 years in respect of Government servants in accordance with the orders or instructions issued by the Central Government, provided such Government servants are working for not less than 3 years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made).

Note : (1) In the case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates.

Note : (2) In the case of recruitment made through the Employment Exchange, the crucial date for determining the age-limit shall, in each case be the last date up to which the Employment Exchanges are asked to submit the names.

7. Educational and other qualifications required for direct recruits : Pass in S.S.L.C. (10th Class) or equivalent

8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. : Not applicable

9. Period of probation, if any : Two years

10. Method of recruitment whether by direct recruitment or by promotion or by deputation / absorption and percentage of the vacancies to be filled by various methods. : (i) 25% by absorption, failing which by direct recruitment.
(ii) 75% by direct recruitment.

11. In case of recruitment by promotion /deputation/ : By absorption of Daily Rated Room Attendant in the Department/Government Guest-houses, possessing S.S.L.C. (10th Class) pass, failing which by absorption of full-time casual labourers available in the list prepared by the Department of Personnel and Administrative Reforms (Personnel Wing), in terms of the Government of Puducherry Casual Labourers (Engagement and Regularisation) Scheme, 2009 notified *vide* Extraordinary Gazette No. 15, dated 27-2-2009 of the Government of Puducherry and possessing S.S.L.C. (10th Class) pass.

12. If a Departmental Promotion Committee/Recruitment Committee exists, what is its composition? *Group 'C' Departmental Committee (for considering / confirmation) / Recruitment Committee :—*

- (i) Secretary to Government (Tourism) . . Chairman
- (ii) Secretariat Department Officer dealing . . Member with the subject (Tourism).
- (iii) Director of Tourism . . Member

13. Circumstances in which Union Public Service : Not applicable Commission is to be consulted in making recruitment.

(By order of the Lieutenant-Governor)

M. KANNAN,
Under Secretary to Government (Tourism).
